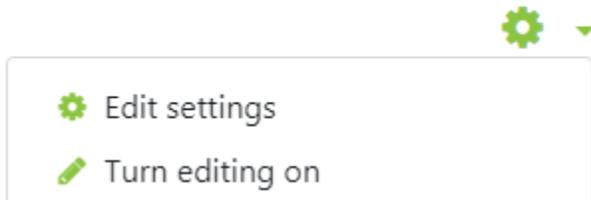# Adding Choice Activities in OnCourse

How do I add a Choice activity to my course?

Step-by-step guide

A Choice activity adds a single question multiple choice poll. A Choice activity cannot be graded.

1. Access the course the Choice activity belongs in and turn on editing. Locate the green gear icon on the upper right hand side of the page. From the drop-down menu select Turn editing on.

2. Locate the section to add the Choice activity to and press the "Add and activity or resource" link.
3. Choose Choice from the options and press Add.
4. Add a Choice Name.
5. In the description field enter the question.
6. Choose Horizontally or Vertically for the survey result graph.
7. Options:
    a. Allow Choice to be Updated - this will allow students to change their response.
    b. Allow more than one choice - this will allow students to choose more than one option.
    c. Limit the number of responses - this limits the number of students that can select each choice item.
    d. Enter the choice options and set limits if needed.
8. Availability - enable Open and Until times to set a time period for the choice to be open.
9. Results:
    a. Publish Results
        i. Do not publish results to students
        ii. Show results to students after they answer
        iii. Show results to students only after the choice is closed
        iv. Always show results to students
    b. Privacy of results
        Default is: Publish Anonymous results, do not show student names

10. Press Save and return to course or Save and display.

ⓘ **Hints:**

- If you need a sign-up sheet for presentations or topics use a Choice activity and limit the number of responses for each option.

Short URL to this page: https://answers.fredonia.edu/x/$action.getTinyUrl()

Related articles

- Adding and Configuring Quizzes in OnCourse
- Adding a YouTube Video to OnCourse
- Create an Assignment in an OnCourse Gradebook
- Drop the Lowest Grade in OnCourse Gradebook
- Exporting Your Roster From OnCourse