

Reed Library Circulation Policies

Students, faculty, and staff may borrow library materials by presenting their FREDCard at the Circulation Desk.

Current students may borrow up to 25 items. Faculty (current and emeritus) and staff (current) may borrow up to 50 items.

Community members and alumni may borrow up to 25 items, using their community borrower card.

Loan Periods and Fines		
Item	Loan Period	Fines
Books and Scores	Undergraduate students: 3 weeks Graduate students: 1 semester Faculty: 1 semester	\$0.25 per day until overdue item is returned
CDs, Cassettes, and LPs	3 weeks	\$1.00 per day until overdue item is returned
Nooks	3 weeks	\$1.00 per day until overdue item is returned
DVDs	1 week	\$1.00 per day until overdue item is returned
Headphones	3 hours (in-library use only)	\$1.00 per day until overdue item is returned

Loan Periods and Fines — Reserve Items		
Loan Period	Restrictions	Fines
2 Hour	Library use only. One item per person.	\$1.00 every hour or portion thereof until overdue item is returned
2 Hour & Overnight	One item per person. When borrowed within two hours of closing, item is due within first hour of opening on the following day.	\$1.00 every hour or portion thereof until overdue item is returned
3 Hour	Library use only. One item per person.	\$1.00 every hour or portion thereof until overdue item is returned