

# Service Center

## Service Center content

Expand all Collapse all

- Service Center How-to articles
  - Adding Sites to the Pop-up Blocker Allowable
  - Browser FAQ's
  - G Suite Resources
    - How do I add a signature to my email?
    - How do I add a title, heading, or table of contents in a document?
    - How do I add people to my group and view all members?
    - How do I block or unsubscribe from emails?
    - How do I change or turn off calendar notifications?
    - How do I create a desktop shortcut for my email?
    - How do I create a Google Group?
    - How do I create and respond to posts?
    - How do I create or replace my Outlook profile to work with G Suite?
    - How do I create rules to filter my emails?
    - How do I customize how I view my calendar?
    - How do I find and join a Group?
    - How do I forward Gmail messages to another account?
    - How do I import, restore, or back up contacts?
    - How do I login to FREDmail for the first time?
    - How do I mark or unmark Spam in Gmail?
    - How do I search my email?
    - How do I send attachments in my email?
    - How do I send emails from a different address or alias?
    - How do I set my browser so that I stay signed out of my Google account?
    - How do I set up an out of office reply?
    - How do I setup FREDmail for mobile?
    - How do I set up mail delegation?
    - How do I share files with Team Drives?
    - How do I share my calendar?
    - How do I sign in to my email?
    - How do I trace an email with its full headers?
    - How do I unsubscribe from a Group?
    - How do I use Google Calendar appointment slots?
    - How do I use Google Docs?
    - How do I use Google Drive?
    - What are my email sending limits?
    - What is my Google Drive quota?
    - What is my username?
    - What will my email address be?
    - When I send an email to a list, or BCC myself on something, I don't receive it. Why?
  - Panopto Support
    - How to log in to Panopto in a browser
    - Sharing Panopto within courses
    - Upload Audio and Video to Panopto
    - Upload Dual (Enhanced) Video to Panopto
  - Printing Information
  - Smart Classroom Button Controller
  - Smart Classroom Touch Panel
  - Student Computer Purchasing Program
  - Emailing Registered Students from Your Connection
  - Transfer Content (email, drive, contacts) in Google
  - How to Find Your Computer Name
  - Download and Install Minitab
  - Restore Previous or Deleted Versions of Files
  - Using an ELMO Document Camera With Panopto
  - What Software is Available to Students, Faculty, and Staff?
  - Sponsored Guest Account Procedure
  - How to use the U: Drive
  - U: Drive Changes with DFS Transition
- Listserv
  - Becoming a Listserv Owner
  - Listserv Owners
  - Listserv Subscription Confirmation
  - Listserv Subscription Options
  - Listserv OK Request
  - Listserv How To's:
  - Listserv Migration to Google Groups
    - Listserv lists migrated to Google Groups
- Computer Labs
  - Fenton 115
  - Fenton 2162

- Fenton 2164
- Fenton 2165
- Igoe Photo
- Learning Center
- Mason 2016
- Mason 2017
- McEwen 103 Sheldon
- McEwen G22
- Reed Library
- Rockefeller 233 Animation and Illustration
- Rockefeller 237 VANM
- Rockefeller 239 VANM
- Rockefeller 247 TADA Design and Drafting
- Rockefeller 253 TADA
- Rockefeller 307
- Rockefeller 309
- Rockefeller 310
- Science Center 121
- Science Center 243 A&P
- Thompson E149 Speech
- Thompson E287 EDP
- Thompson W112 Speech
- Thompson W203
- Thompson W217
- Thompson W229 Psychology
- Smart Classrooms
  - Dods 101
  - Dods 102
  - Fenton 105
  - Fenton 108
  - Fenton 153
  - Fenton 154
  - Fenton 158
  - Fenton 159
  - Fenton 164
  - Fenton 166
  - Fenton 168
  - Fenton 170
  - Fenton 174
  - Fenton 175
  - Fenton 176
  - Fenton 179
  - Fenton 180
  - Grissom
  - Jewett 101
  - Jewett 118
  - Jewett 120
  - Jewett 122
  - Jewett 212
  - Jewett 220
  - Kasling
  - Learning Spaces
  - Mason 1002
  - Mason 1022
  - Mason 1051
  - Mason 1075
  - Mason 1080
  - Mason 2015
  - Mason 2018
  - Mason 2019
  - Mason 2020
  - Mason 2140
  - Mason 3140
  - McEwen 201
  - McEwen 202
  - McEwen 209
  - McEwen G24
  - McEwen G26
  - Rockefeller 236
  - Rockefeller 238
  - Rockefeller 258
  - Rockefeller 262
  - Rockefeller 272
  - Rockefeller 276
  - Rockefeller 279
  - Rockefeller 320
  - Rockefeller 321
  - Rockefeller P59
  - Rockefeller P75

- Rockefeller P84
- Science Ctr 105
- Science Ctr 110
- Science Ctr 117
- Science Ctr 122
- Science Ctr 126
- Science Ctr 130
- Science Ctr 143
- Science Ctr 144
- Science Ctr 226
- Science Ctr 231
- Science Ctr 242
- Science Ctr 243
- Science Ctr 322
- Science Ctr 328
- Science Ctr 332
- Science Ctr B010
- Science Ctr B012
- Thompson E114
- Thompson E120
- Thompson E122
- Thompson E124
- Thompson E128
- Thompson E148
- Thompson E305
- Thompson E309
- Thompson E316
- Thompson E327
- Thompson E347
- Thompson E359
- Thompson E361
- Thompson E363
- Thompson E384
- Thompson W101
- Thompson W231
- Thompson W239
- Thompson W245
- Thompson W394
- Technical Hardware and Software Lists
  - Computer Labs Technical Lists
    - Fenton 115 Unique
    - Fenton 2162 unique
    - Fenton 2164 unique
    - Fenton 2165 unique
    - Igoe Photo Lab Unique
    - Learning Center Lab unique
    - Mason 2016 unique
    - Mason 2017 unique
    - McEwen 103 unique
    - McEwen G22 unique
    - Reed Library Lab Mac
    - Reed Library lab Mac unique
    - Reed Library Lab Windows Software
    - Reed library lab Windows unique
    - Rockefeller 233 unique
    - Rockefeller 237 unique
    - Rockefeller 239 unique
    - Rockefeller 253 unique
    - Rockefeller 307 unique
    - Rockefeller 309 unique
    - Rockefeller 310 unique
    - SC 121 unique
    - SC 243 unique
    - Standard Mac Lab
    - Standard Windows Lab
    - Thompson E149 Lab Standard
    - Thompson E149 LAB Unique
    - Thompson E287 unique
      - Thompson W112 unique 2.0
    - Thompson W112 standard
    - Thompson W112 unique
    - Thompson W203 Mac
    - Thompson W203 Mac unique
    - Thompson W203 Windows
    - Thompson W203 Windows unique
    - Thompson W211/217 unique
    - Thompson W229 unique
  - Smart Classrooms Technical Lists
    - CD Rooms

- DVD/VHS Rooms
- HD Blu-ray
- HD Blu-ray Webcam
- HD CD ELMO
- HD Display
- HD Display ELMO
- HD Display ELMO Webcam
- HD Display Webcam
- HD no Blu-ray
- HD no computer
- HD SMART Board
- HD SMART Board no computer
- Touch HD
- Touch HD 7.1 ELMO Win/Mac
- Touch HD 7.1 Mac
- Touch HD Blu-Ray
- Touch HD CD
- Touch HD CD ELMO Mac
- Touch HD CD No Computer
- Touch HD ELMO
- Touch HD ELMO SMART Board
- Touch HD ELMO SMART Board Webcam
- Touch HD ELMO Webcam
- Touch HD ELMO Webcam Win/Mac
- Touch HD ELMO Win/Mac
- Touch HD no Blu-ray
- Default Mac
- Default Windows
- Tracker
  - How to Add a Customer/Reporter in Tracker (Agents Only)
  - How to Submit a Request in Tracker
- .brikkit.mobile
- Change or Find eServices Password
- How to Encrypt Office Documents
- Procurement Standards
- Scheduled Monthly Reboots for Critical Security Updates on University Owned Computers
- Team Drives in Google
- Service Center Troubleshooting articles
- Windows 10 Transition Resources
- How can I access my U: Drive from off campus?
- EdTPA Information, Procedures, and Tips
- Drupal: START HERE to edit your website
- Get help with the fredonia.edu website
- How to Login to a Browser to Sync Settings (Chrome and Firefox)
- Using Google Drive files offline
- Technology Procurement Process
- Windows 10 Transition Installation Timeline
- Training
  - Argos Hands-On Lab Times
  - G Suite Quick Reference Guides
  - Windows 10 Transition Demo

---

Short URL to this page: [https://answers.fredonia.edu/x/\\$action.getTinyUrl\(\)](https://answers.fredonia.edu/x/$action.getTinyUrl())