

# Upload Dual (Enhanced) Video to Panopto

Upload a recorded enhanced (multiple) video from your computer to Panopto video.

This method requires use of either Internet Explorer (Windows) or Safari (Mac) with Silverlight installed.

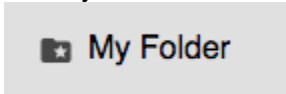
## Step-by-step guide

In order to use Panopto as a SUNY Fredonia service:

1. Go to: <https://fredonia.hosted.panopto.com>
2. Sign in using the "Fredonia eServices" drop-down option
3. Click "Sign in"
4. Enter your eServices Username and Password
5. Click "Sign in"

After you have logged into the Panopto system and have been granted Creator access:

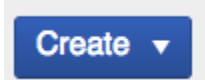
1. Select **My Folder** from the sidebar.



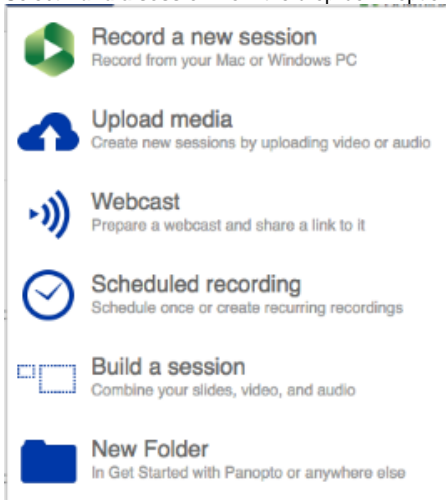
2. Select the subfolder where you wish to upload your file, or **Add folder**.



3. Select the **Create** drop-down menu.



4. Select **Build a session** from the drop-down options.



5. Fill in the information on screen and then select **Create and Edit** button.

**Build a session**

**Session Information**

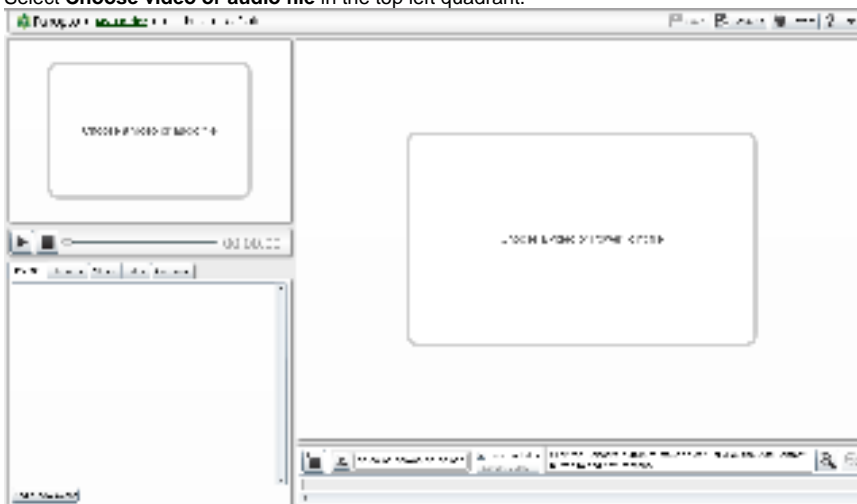
Name

Folder

Sharing  Anyone on the web can see this

**Description**

6. Select **Choose video or audio file** in the top left quadrant.



7. **Browse** your computer filesystem to find the audio or video (with audio) to upload, and select **Open**.

**Add an existing session, video or presentation**

**File**

**Stream Type**

Primary (audio required)

Secondary (no audio)

Select **OK** to start the upload.

8. You will see the progress of your upload (do not close window).

9. Select **Choose a video or Powerpoint file** to browse and select your video (without audio) to upload. Select **Open** then **OK** to start the upload.

10. Once uploads are complete, you will be able to edit the name and change sharing permissions.

11. Permissions should be set under **Share** for others to view video. Be sure to select button named **Save changes**.

The screenshot shows the Panopto interface with the 'Share' tab selected. A URL is displayed in a text box: `https://fredonia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=09b51b7a-d369-48db-bbaa-a2f154b0796e`. Below the URL, the 'Who has access' section is expanded, showing a list of permissions:

- Specific people**: Only specific users and groups can view.
- Anyone at your organization with the link**: Unlisted, anyone at your organization who has the link can view.
- Anyone at your organization**: Anyone at your organization can find and view.
- Anyone with the link**: Unlisted, anyone who has the link can view. No sign-in required.
- Public on the web**: Anyone on the Internet can find and view. No sign-in required.

12. You can then copy the Link to share.

 After processing is complete, you can edit the video.

Short URL to this page: [https://answers.fredonia.edu/x/\\$action.getTinyUrl\(\)](https://answers.fredonia.edu/x/$action.getTinyUrl())

## Related articles

- [How to log in to Panopto in a browser](#)
- [Sharing Panopto within courses](#)
- [Upload Dual \(Enhanced\) Video to Panopto](#)
- [Upload Audio and Video to Panopto](#)
- [Panopto Support](#)