

G Suite Resources

What is the G Suite?

G Suite is a package of cloud-based services that provide Fredonia with a way to work together online. All Fredonia eServices accounts have access to these services. Tools include: Gmail, Calendar, Hangouts Chat, Docs, Sheets, Forms, Slides, and Drive.

Gmail

[How do I login to FREDmail for the first time?](#)
[What is my username?](#)
[What if I forget my eServices password?](#)
[What will my email address be?](#)
[How do I setup FREDmail for mobile?](#)
[How do I import, restore, or back up contacts?](#)
[How do I create or replace my Outlook profile to work with G Suite?](#)
[How do I add a signature to my email?](#)
[How do I create rules to filter my emails?](#)
[How do I forward Gmail messages to another account?](#)
[How do I send emails from a different address or alias?](#)
[What are my email sending limits?](#)
[How do I mark or unmark Spam in Gmail?](#)
[When I send an email to a list, or BCC myself on something, I don't receive it. Why?](#)
[How do I search my email?](#)
[How do I sign in to my email?](#)
[How do I send attachments in my email?](#)
[How do I set up an out of office reply?](#)
[How do I block or unsubscribe from emails?](#)
[How do I trace an email with its full headers?](#)
[How do I set up mail delegation?](#)

Calendar

[How do I change or turn off calendar notifications?](#)
[How do I customize how I view my calendar?](#)
[How do I use Google Calendar appointment slots?](#)
[How do I share my calendar?](#)

Drive

[How do I use Google Drive?](#)
[What is my Google Drive quota?](#)
[How do I share files with Team Drives?](#)

Docs

[How do I use Google Docs?](#)
[How do I add a title, heading, or table of contents in a document?](#)

Groups

[How do I create a Google Group?](#)
[How do I unsubscribe from a Group?](#)
[How do I find and join a Group?](#)
[How do I create and respond to posts?](#)
[How do I add people to my group and view all members?](#)

Browser/Computer Settings

[How do I create a desktop shortcut for my email?](#)
[How do I set my browser so that I stay signed out of my Google account?](#)

More Resources

[G Suite Learning Center](#): Learn to use G Suite to organize, communicate, and reach new levels of productivity.

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