



# How to Find Your Computer Name

This Knowledge base article will help you locate your computer name on a Mac or Windows computer. Windows users can hold down the **Windows key + Pause/Break** on their keyboard to quickly view their computer name.

## Finding the Computer Name On A Mac

1. Click the **Apple Menu** button, located in the upper left.
2. Select **System Preferences**.
3. Click **Sharing**.
4. Computer Name should be located at the top of the Sharing window.

## Finding Computer name on Windows 10

1. Navigate to *About this PC* to find your computer name.
  - **Use the Cortana search box**
    - a. Type "computer name" in the *Ask me anything* box in the lower left, then select **View your PC name** in the results.
    - b. Find your computer name to the right of the *PC name* row at the top of the window.
  - **Use the Start menu**
    - a. Click the **Start** menu button. 
    - b. Click the **Settings** button. 
    - c. Click the **System** category in the *Settings* window.
    - d. Click **About** in the menu on the left (you may have to scroll down by hovering your mouse pointer over the visible menu options).
2. Find your computer name under *Computer name, domain, and workgroup settings*.

## Finding Computer name on Windows 8

1. Navigate to PC Info to find your computer name.
  - **Use the Search charm**
    - a. Move cursor to a right corner of the screen to unhide charms bar (or press **Windows key + C**).
    - b. Click **Search**.
    - c. Type "computer name"
    - d. Click **PC info**.
  - **Use the Settings charm**
    - a. Move cursor to a right corner of the screen to unhide charms bar (or press **Windows key + C**).
    - b. Click **Settings**.
    - c. Click **PC info** under *Settings*, or click **Change PC settings**, at the bottom right of the *Settings charm* menu.
2. Find your computer name under *Computer name, domain, and workgroup settings*.

## Finding the Computer Name On Windows 7

1. Click the **Start** menu button
2. Right-click on **Computer**.
3. Select **Properties**.
4. Find your computer name listed under *Computer name, domain, and workgroup settings*.



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